

REGISTRATION PROCEDURE

- Visit www.disciplesforlife.org and complete the online registration form, or complete the attached paper form.
- In order to ensure placement in your preferred class time, please register as soon as possible, no later than August 15th.
- Mail or drop off full tuition payment at the Religious Education office. Those who use the paper form should include the registration form with their tuition payment. Those in need of payment arrangements should contact the Judy Zedan at 313-884-7407.
- A copy of the Baptismal certificate for 1st graders, children new to the program and each child receiving sacraments during the 2010 – 2011 academic year is required. For those registering online, please mail the baptismal certificate with your payment to the Religious Education Office.

TUITION SCHEDULE

A MINIMUM \$25 IS DUE FOR EACH CHILD UPON REGISTRATION if you do not submit full payment. This registration fee will be deducted from your total tuition amount.

SUNDAY PRESCHOOL

\$35 per child. Intended for children aged 3 years thru Kindergarten.

GRADES 1-8

One child	\$175
Two children	265
Three children	345
Four +	370

HIGH SCHOOL

\$75 per child per year

\$80 additional charge **per child** for Out of Parish/ Inactive families.

TUITION POLICIES

PAYMENT PLAN

Tuition payment is normally paid in full with your registration. If a payment schedule or billing is necessary, you must contact the Religious Education Office to make the appropriate arrangements. Those families with delinquent tuition at the end of the program year (2009– 2010) are to make arrangements with the Religious Education Office and set up a payment schedule **BEFORE** your student will be placed in a class for next year.

IN PARISH/ACTIVE FAMILY DESIGNATION

Because the parish budget provides more than 2/3rds of the operating budget for the Religious Education Program, tithing to the parish on a consistent basis is the primary way families support the program. “Active participation” refers to a registered parishioner involved in the various

organizations, services and ministries of the program and parish, and regular attendance at weekend liturgies with consistent use of offertory envelopes.

NEW FAMILIES

Families joining Our Lady Star of the Sea for the first time must register with the Parish Office before registering in the Religious Education Program. New families will immediately qualify for the In Parish/Active Family Tuition Rate; however, they must demonstrate active participation and financial support of the parish through out the academic year and each year thereafter.

WITHDRAWAL POLICY

Families withdrawing **prior** to classes starting are charged a non-refundable \$50 fee. Those withdrawing **during** the academic year receive a prorated refund as follows:

Sept. 22-Oct. 20	80% refunded
Oct. 21-Nov. 17	60% refunded
Nov. 18-Nov. 15	35% refunded